



2020 Holy Family iPad Commitment

4th February 2020

Dear Parents and Carers of Year Four, Five and Six

This letter explains our procedures and also includes a Commitment Form for you and your child to sign prior to entering the iPad Programme for 2020.

At Holy Family we utilise the word **RESPECT**.

- Respect for Self
- Respect for Others
- Respect for the Environment

The iPad Programme will also revolve around this notion of **RESPECT**.

- Respect for Self
- Respect for Others
- Respect for Learning
- Respect for Technology
- Respect for Home

Families will be responsible for managing their own devices and need to ensure that the Apps requested by Holy Family Primary School are on the iPad.

As a part of the iPad Programme the students will need certain educational Apps. At this stage it is asked that families ensure that all requested Apps from 2020 are on the iPads. You will be notified early in Term One of any additional Apps that will be required. Please note that we are mindful of extra costs of Apps and we try to balance between paid Apps and free ones.

The Apps that are requested for 2020 are: **Seesaw, Google Docs, Google Sheets, GMail, Google Slides, iMovie, Mathletics (Years 4&5 only) and Pic Collage.**

Last year some students deleted Apps so that they could have space for non-educational Apps. Please discuss with your child that their iPad is an educational resource and that school Apps should be maintained on the iPad as they could be needed for their learning at any time. At no time should your child inform you that they require a particular app. School apps will always be requested on a printed school letterhead or via email from your child's teacher.

As the iPads will be transported to and from school, it is imperative that you obtain a case that protects it sufficiently. There are many types of covers available. It is strongly recommended that the cover you obtain **protects the back and front edges of the iPad** with a secure flap that covers the screen when closed. iPads must be transported to and from school in the student's bag. Children on buses and walking, are not permitted to play with their iPads. The iPads must remain in their bags. Staff are rostered in the mornings to ensure that iPads are placed in Year level trolleys prior to 8:50am.

Holy Family Primary School is committed to Cybersafety. In line with this we will again organise presentations for the students, staff and families. More information regarding these presentations will be available in the coming weeks. We strongly encourage all parents to attend the cyber safety sessions as the information that the AFP, in conjunction with Think U Know provide, is invaluable.

We want the iPad to be a device that brings harmony rather than discord to your household. In line with this we have provided on your Commitment Form an area where you, parent and child, can agree to three rules that will govern the use of the iPad at home. Some examples of this are;

- *No iPads in bedrooms. They are to be utilised in a house communal area - perhaps even in a parents bedroom at night.*
- *Spend some time with your little brother or sister on the iPad.*
- *Use the iPad for Homework before anything else.*

We are very excited by the opportunities that we have encountered with the iPads in engaging students and promoting collaborative learning. We wish to reassure you all that we know that our role as a teacher is a position of great responsibility. It is one that we take very seriously and we will continue to utilise the best pedagogy that we can.

Kind regards,

Anne-Marie Marek
Principal.



Holy Family iPad Commitment Form 2020

To facilitate the best use of the iPad Programme at Holy Family the following commitments need to be made by students and parents. The teachers of Years 4, 5 and 6 are aware of these commitments and will provide guidance in these matters.

Please note that this Commitment Form aligns with the Catholic Education Computer Facilities and External Networks Acceptable Use Policy that you will also complete and return at the commencement of the school year.

Please tick each box to show that you have discussed the commitment with your child and agree to the statement. At the completion of the form please sign the relevant section. Return this form to your child's classroom teacher by Friday 7th February, 2020.

We, the parents/carer of _____ of class _____, commit to ensure our child follows the conditions of iPad use at Holy Family;

Respect for Self

- ☐ We commit to presenting the best image of ourselves that we may. We recognise that our Digital Reputation is a vital part of who we are. We will uphold an image of ourselves that is a model of the Holy Family; Jesus, Mary and Joseph.

Respect for Others

- ☐ We commit to never using any representation of another student on our iPad without their permission. This includes photos, video and voice recordings. We will not have images of other students as our wallpaper.

Respect for Learning

- ☐ We, as parents commit to take responsibility for having an iTunes account and installing the Apps that the school recommends.
- ☐ We commit to using the iPad as a learning tool and know that it is not to be used for free time.

Respect for Technology

- ☐ We commit to moving about the school in a safe and acceptable manner, with the iPad cover suitably protecting the iPad. We will not leave the iPad on the floor. We are aware a replacement iPad will need to be purchased if the iPad is damaged.
- ☐ We commit to charging the iPad overnight so that it can be utilised for learning purposes. We recognise that iPads cannot be charged at school.
- ☐ We commit to transporting it to and from school in the prescribed manner, leaving it in the school bag when in a public arena. This also applies to a mobile phone unless permission for use has been granted by a staff member of Holy Family Primary School.

Respect for Home

- ☐ I, as a child, commit to using the iPad under the conditions applied by my parents. We agree to the following three rules;

1. _____
2. _____
3. _____

Please note that any infringements upon these commitments at school will see the iPad confiscated for a determined and negotiated amount of time.

Parent's signature: _____ **Parent's Name:** _____

Child's Signature: _____ **Child's Name:** _____