**ELC Care (Preschool – Year 1)**

**BEFORE AND AFTER SCHOOL**

**PROGRAM 2020**

Dear Parents,

Please find attached the booking form for the ELC Care program run by the Early Learning Centre. This program aims to create a fun, stimulating environment, which is tailored to the Early Childhood years. The children are encouraged to develop their autonomy and independence and select activities that they are interested in. Staff will engage the children in conversations and observe the children to determine interest levels and what activities are required.

Much time and planning has been spent on developing quality programs, which respect your children’s individual needs and engage them in a program that is developmentally appropriate and fun.

The associated costs are:

Before School Care (7.30am – 9.00am): $22 per session

After School (3.00pm – 6.00pm): $33 per session

Child Care Rebate (CCR) & Child Care Benefit (CCB) are applicable to fees

All fees are payable to the Early Learning Centre. Our Office and Accounts manager can assist

with queries about bookings and accounts and will be on site Monday to Thursday from 8.30am

to 4.30pm or can be contacted on 6292 7932 or at elcc.holyfamily@cg.catholic.edu.au

Regards,

The Holy Family Early Learning Centre Team

I (parent name) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, would like to enrol my child/ren

|  |  |  |  |
| --- | --- | --- | --- |
| Child’s name: |  | Year/Class: |  |
| Child’s name: |  | Year/Class: |  |
| Child’s name: |  | Year/Class: |  |

into the ELC Care (P-1) Before and After School Program. My child will attend the program on the following days and sessions;

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| *Please tick which days your child will attend* | **Mon** | **Tues** | **Wed**  | **Thur**  | **Fri** |
| **Before School** |  |  |  |  |  |
| **After School** |  |  |  |  |  |
| **Booking commencement date:** |  |
| **Details for fortnightly bookings:** |  |

* Ad hoc/casual bookings: please check this box if you are also a shift worker who will email through bookings on a regular basis

By completing this enrolment form I:

* Agree to make full payment of all invoices within 14 days of issue.
* Understand that I am required to provide **1 week’s notice** to amend my child’s before and after school booking without incurring charges.
* My nominated authorized adults and I give permission for Holy Family ELCC Care Staff to take my child on off-site excursions to Gowrie oval, Fadden Pine or surrounds.
* Will adhere to all of the ELCC Policies and Procedures.

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_